

COVID Safe Workforce

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	Responsibility/ Criteria	Employer	Employee
1	Good Health Status of Workers	√	√
2	Ensure a Contactable and Traceable Workforce and Workplace	√	√
3	Awareness on COVID-19	√	√
4	Workforce Wellbeing	√	√
5	Workforce Management	√	--
6	Emergency Preparedness for Suspected COVID-19 Cases	√	√
7	Responsibilities and Care Beyond Working Hours	√	√



Please refer to: <http://go.gov.sg/bca-restart-criteria>

Today's Focus

Responsibilities/ Criteria	<i>Overview of Criteria</i>
1 Good health status of workers	Adopt a system to track health status of workers, including ensuring regular testing and surveillance (e.g. swabbing)
2 Ensure a Contactable and Traceable Workforce and Workplace	
3 Awareness on COVID-19	Ensure workers attend training on their personal responsibilities
7 Responsibilities And Care Beyond Working Hours	Manage workers' movements

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Good Health Status of Workers

Party who should perform	Responsibilities/ Duty
 <p>Employers</p>	<ul style="list-style-type: none">• Ensure employees undergo regular swab tests and fulfil the swab test requirements for the various types of employees involved in the respective types of works• Employers must require employees to conduct regular temperature screening and check for <i>COVID-19 related respiratory symptoms</i> for all employees <i>twice daily</i>, and <i>keep the record for minimum of 28 days</i> for inspection by any government agency.
 <p>Employees</p>	<ul style="list-style-type: none">• Must ensure that they are: a) NOT on quarantine orders or stay home notices and b) tested COVID-19 negative at any MOH-recognised facilities once every 14 days to continue working• To check temp twice daily and keep record for 28 days• To inform supervisor if he is unwell and see doctor

Who should be Swabbed, Swabbing Frequency and How?

Workforce	Working at construction sites ¹	Not working at construction sites	
		Renovation works /Facilities management/Lift & Escalator Maintenance etc	Company Office Premises
S-Pass, Work Permit holders from the Construction sector	<p>To undergo swab test (and tested negative) before being allowed to start work. Subsequently, will be subjected to regular swab test, once every 2 weeks.</p> <ul style="list-style-type: none">• This requirement will also apply to S-Pass and Work Permit holders from other sectors)• Swabbing requirements for site maintenance, site safety, vector control, I&M, apply only after construction works have restarted	May proceed to start work while waiting for swab test arrangement. Subsequently, subjected to regular swab test, once every 2 weeks.	Nil
	<p><i>However, those who were carrying out Earlier Permitted Activities can continue to work, but to undergo swab test by 15 June</i></p>		

For those residing in dormitories, they may only allowed to resume works after their dormitories are cleared


¹Construction sites includes “Construction Projects” and “Supply Works” as listed under Table 1 of BCA’s advisory dated 25 May, and building works for single dwelling landed properties

Who should be Swabbed, Swabbing Frequency and How?



Workforce	Working at construction sites ¹	Not working at construction sites	
		Renovation works /Facilities management/Lift & Escalator Maintenance etc	Company Office Premises
Singapore Citizens/ Permanent Residents/ Employment Pass holders from all sectors	<p>To undergo swab test (and tested negative) within first 2 weeks of starting work. Subsequently, will be subjected to regular swab test, once every 2 weeks</p> <ul style="list-style-type: none">Swabbing requirements for site maintenance, site safety, vector control, I&M, apply only after construction works have restarted	Nil	

¹Construction sites includes “Construction Projects” and “Supply Works” as listed under Table 1 of BCA’s advisory dated 25 May, and building works for single dwelling landed properties

2 Ensure a Contactable and Traceable Workforce and Workplace



Party who should perform	Responsibilities/ Duty
<div></div> <div>Employers</div>	<ul style="list-style-type: none">• Must update the employees' valid information on MOM's website within 7 days prior to the submission date of Application for Restart and submit a copy of the updates done on MOM's website to BCA. Employers should update their employees' information on MOM website timely and regularly• Submit information of all workers listed in application to start work, e.g. :<ul style="list-style-type: none">▪ Name▪ Workers' residences▪ Fin▪ Occupation▪ Contact details• Ensure all workers have valid devices to use Tracetogether and SGworkpass apps and comply with SafeEntry requirements, and encourage employees to have access to their mobile devices to stay contactable at all times, where reasonably practicable• Monitor movements of all their employees from the accommodation and keep records for at least 28 days

3 Awareness of COVID-19

Party who should perform	Responsibilities/ Duty
 <p>Employers</p>	<ul style="list-style-type: none">• Must ensure that employees (all Construction Work Permit holders and S Pass holders, including the COVID Safe Workers' Leader of every 20 employees) attend and pass the mandatory training on their roles and responsibilities to stay COVID-Safe.• Should provide educational materials on prevention of COVID-19 and good practices of personal hygiene to all employees (<i>Refer to NEA and MOH guidelines on good practices to maintain personal hygiene in preventing COVID-19 virus</i>)• Should conduct briefings monthly to employees on good practices to prevent COVID-19 and procedures to report on COVID-19 related matters
 <p>Employees</p>	<ul style="list-style-type: none">• Before starting work, employees must attend and pass the mandatory training on their roles and responsibilities

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Responsibilities and Care Beyond Working Hours

Party who should perform	Responsibilities/ Duty
 <p data-bbox="180 768 428 821">Employers</p>	<ul style="list-style-type: none">• Should ensure that employees <i>stay at their accommodation after working hours</i>, including on their rest days as social contact remains restricted. Please refer to MOM's website for further updates• Employers must indicate in the Application Form if the projects are subjected to the <i>NEA's "No-Work Rule on Sunday and Public Holidays"</i> at the point of Application for Restart• Employers are required to <i>stagger employees' off day throughout the week</i>
 <p data-bbox="175 1268 435 1320">Employees</p>	<ul style="list-style-type: none">• Should stay at their accommodation after working hours, including on their rest days as social contact remains restricted