

Specialist Diploma in BUILDING COST MANAGEMENT (SDBCM)



STACKABLE MODULAR CERTIFICATES

You will have the flexibility to take the modular certificates in any order and at your own pace*. The certificates can be stacked up towards the Specialist Diploma.

*maximum of 3 years to accumulate the certificates for an academic qualification



Eligible for
SkillsFuture
Credit

The design and construction of building projects is a highly complex and demanding process, especially with the increased sophistication of the various disciplines involved, such as architecture, surveying, construction and engineering. Delivering a project of such complexity within the right budget, quality and time-scale is critical in meeting client's expectations. Building cost management provides owners, developers, architects and contractors the highest degree of cost predictability over the life cycle of a building with the use of cost modelling and management techniques.

The Specialist Diploma in Building Cost Management (SDBCM) prepares you to manage construction cost planning and control right from project inception to the maintenance phase of a building. It provides you an opportunity to gain industry-specific skills and experience in cost estimates and analysis, budget forecasts, facilities planning, conceptual studies and bid comparisons for the design and construction of property.

The curriculum also covers capital and operating cost assessment skills and project control decisions. Upon graduation, you can find career opportunities as quantity surveyors or cost managers in Singapore's booming construction industry.

Duration: 3 months per modular certificate (66 hrs)
(Assessment: 3 hrs)

Frequency: 2 evenings per week (some lessons may be held on Saturdays)

Venue: BCA Braddell Campus and Online Learning

Fee* (incl of GST) : S\$2,000 (per modular certificate)

*Refer to next page for SSG funding details

Assessment: Continuous and Project Based

Registration closes 2 weeks prior to course commencement, or when the class is fully subscribed, whichever is earlier. Late registration may be consider on case by case basis.

Certificate in Building Cost Management (Project Management)

(Classroom + Synchronous E-Learning)

MODULAR CERTIFICATE A: Jan – Mar

Building Technology and Services

- Architectural and Structural
- Mechanical & Plumbing systems
- Electrical systems

Project & Risk Management

- Project management
- Project budgeting
- Economic feasibility study
- Risk and value management
- Qualitative and quantitative methods for RM
- Principles of risk modelling

Life Cycle Costing and Value Engineering

- Life Cycle Costing (LCC)
- Tools and techniques in LCC
- Application of LCC
- Value Engineering

Certificate in Building Cost Management (Cost Control Management)

(Classroom + Synchronous E-Learning)

MODULAR CERTIFICATE B: May – Jul

Building Measurement

- Reinforced concrete structural works and steel works
- Masonry and finishing works
- Building services
- External works

Cost Estimating

- Cost data and cost indices
- Pre-tender price/preliminaries
- Estimates for structural works/steel works/architecture

Cost Control Techniques

- Budgets and budgetary control
- Project capital finance and expenditure forecasting
- Cost analysis and cost planning

Certificate in Contract Administration

(Classroom + Synchronous E-Learning)

MODULAR CERTIFICATE C: Sep – Nov

Contract Admin & Procurement Principles

- Pre-construction planning
- Project monitoring, problem solving and post-construction activities
- Interim progress claims/payment
- Variation orders and claims
- Procurement practices
- JIT concepts
- Value techniques
- Analytical methods for purchasing

Building Law

- Building Control act
- Building Maintenance and Strata Management act
- Security of Payment act
- Contract law

Introduction to BIM for QS

ENTRY REQUIREMENT

Applicants who do not wish to complete the Specialist Diploma programme are not subject to the entry requirements.

The applicant must be a Singapore Citizen or Permanent Resident or holder of valid employment pass/ work permit; and possess one of the following qualifications:

- A diploma (min course duration of 2 years) or equivalent qualification
- A relevant Advanced Certificate / Higher NITEC / Advanced NBQ with 2 to 3 years of relevant work experience
- A relevant certificate with 4 to 5 years of relevant work experience
- NITEC / Higher NBQ with at least 5 years of relevant work experience

Note: Applicants with relevant working experience but do not fulfil the above requirements will be reviewed on a case-by-case basis.

Applicants must have their own computers/laptops with minimum specifications to run BIM software and access student portal.

Applicant with degree or diploma qualification where English is not the medium of instruction is required to achieve the ESS Workplace Literacy Test Level 6 issued by SkillsFuture Singapore (SSG).

WHO SHOULD ATTEND

This Specialist Diploma Programme is designed for construction personnel who aspire to be Quantity Surveyor or Cost Manager. It is also suitable for professionals working in property and facility management who wish to enhance their knowledge of building cost management.

AWARD OF CERTIFICATE

A participant must attain at least 75% of physical attendance and complete all assignments to acceptable standards to be eligible to be awarded each modular certificate. Participant who did not complete the assignments to acceptable standards but attained at least 75% of physical attendance will be issued with a certificate of attendance. The successful achievement of all modular certificates will lead to the awarding of the **Specialist Diploma in Building Cost Management (SDBCM)**.

WITHDRAWAL

Withdrawal notice must be made in writing to BCA Academy via <https://www.bca.gov.sg/feedbackform/>. The following stated days are pegged to the modular certificate commencement date:

- 14 days or more, 10% cancellation fee
- Less than 14 days but more than 3 working days, 25% cancellation fee
- 3 working days or less, 100% cancellation fee

REGISTRATION

Visit BCA Academy Online StoreFront (OSF) @ <https://eservices.bcaa.edu.sg/registration/#/login>



Course codes :

Modular Certificate A: 74051A
Modular Certificate B: 75051B
Modular Certificate C: 74051C

SSG FUNDING^ DETAILS

| Modular Certificate Title | Full Course Fee | Singaporeans, Singapore PRs and non SME company sponsored participants. Fee payable after 50% funding support. | Singaporeans 40 years old and above OR SME company sponsored Singaporeans or Singapore PRs. Fee payable after 70% funding support. |
|--|-----------------|---|---|
| Certificate in Building Cost Management (Project Management) Classroom + Synchronous E-Learning (TGS-2022013498) | S\$2,000 | S\$1,065.42 | S\$691.59 |
| Certificate in Building Cost Management (Cost Control Management) Classroom + Synchronous E-Learning (TGS-2022012774) | S\$2,000 | S\$1,065.42 | S\$691.59 |
| Certificate in Contract Administration Classroom + Synchronous E-Learning (TGS-2022013497) | S\$2,000 | S\$1,065.42 | S\$691.59 |

^ The fees are inclusive of GST and are subject to change.

Participant must achieve at least 75% attendance and pass all assessments. BCA Academy reserves the right to recover the funded amount from the participant (self-sponsored) or employer (company sponsored) if participant did not meet the eligibility criteria. Details of SSG's funding can be found in <https://www.enterprisejobskills.gov.sg/content/upgrade-skills/course-fee-and-absentee-payroll-funding.html>