

Safe Management Officers Course for Construction

(Refer to Table 1 - Summary of COVID-Safe Training & Worksite Requirements)



E-LEARNING

100% online. May include pre-recorded session, live streaming/webinar and discussion forum, where applicable.

ONLINE LEARNING VIA WEBINAR:

At the end of the Webinar, participants would be required to log in to the BCAA Learning Management System (LMS) to complete the assessment.

FEES (incl of GST):

S\$75.00 (without subsidy)

S\$39.95 (with SDF subsidy*)

S\$11.92 (with enhanced Funding for SME*)

S\$11.92 (Mid-Career Enhanced subsidy for self-sponsored applicant*)

**Skills Development Fund (SDF) is available for this course. Prior to the registration, company is required to enrol their staff (Singaporean or Singapore Permanent Resident) through SSG's SkillsConnect system at www.skillsconnect.gov.sg. Eligible applicants pay the remaining fee (after deducting SDF Funding) and GST.*

Mid-Career Enhanced Subsidy

- Eligible for Singaporean aged 40 and above only
- Individual applicant shall submit completed application form, last 3 month's pay slips, and payment together with NRIC for verification at BCA Academy
- Applicant will be required to sign a declaration for the subsidy

Note: Course applicants may be eligible to receive course fee funding from government agencies subject to terms and conditions. If the applicant fails to fulfil the terms and conditions of the funding such that BCA Academy (BCAA) is unable to claim the funded portion of the course fee from the funding agency, the participant will be required to pay BCAA the funded portion of course fee that is no longer claimable by BCAA.

INTRODUCTION

As part of the BCA's Covid-Safe Worksite Restart criteria, builders would need to establish and implement a system on Safe Management Measures (SMM)s to provide a safe working environment and minimise risks of further outbreaks. Builders would also need to appoint Safe Management Officers (SMO)s and Safe Distancing Officers (SDO)s as per the Restart criteria.

This course is designed for the appointed SMOs and SDOs to perform their duties more effectively.

OBJECTIVES

At the end of the session, participants will be able to:

- Establish and implement a system of SMMs to provide a safe working environment and minimise risks of further outbreaks.
- Perform duties of a SMO/SDO that include:
 - To coordinate implementation of SMMs, which includes identifying relevant risks, recommending and assisting in implementing measures to mitigate the risks, and communicating the measures to all personnel working in the workplace.
 - To conduct inspections and checks to ensure compliance at all times and to report and document any non-compliance found during the inspections.
 - To take immediate action to remedy any non-compliance found during the inspections and checks.

CONTENTS

- Legislation on Covid-19: COVID-19 (Temporary Measures) (Control Order) Regulations 2020
- Establishing SMMs through Risk Assessment
- Duties of SMOs
 - Co-ordinate Implementation of SMMs
 - Conduct Inspection and Checks by SMOs
 - Remedying non-compliance found during Inspection and Checks
 - Keeping records for Inspection and Checks
- Duties of SDOs
 - Assisting SMOs in implementing SMMs at worksites and dormitories
- Built Environment sector specific requirements and SMMs at worksites
- SMMs at dormitories

TARGET AUDIENCE

Appointed Safe Management Officers (SMO)s and Safe Distancing Officers (SDO)s

ASSESSMENT & AWARD

e-Certificate of Successful Completion (e-CSC) will be awarded to participants who meet the attendance requirement and pass the assessment.



REGISTRATION

To register, please log into our Online StoreFront (OSF) at <https://eservices.bcaa.edu.sg/registration/#/> Login or scan QRcode and search for course code **45028**

TABLE 1: COVID-SAFE TRAINING & WORKSITE REQUIREMENTS

Workers | Safe Management Officers (SMO)s | Safe Distancing Officers (SDO)s

Type of Works	COVID-Safe Training Requirements			COVID-Safe Worksite Requirements
	COVID-Safe Training for Workers* Workers deployed are given 4 weeks from approval to resume work to complete this training		Safe Management Officer (SMO) Course for Construction SMOs and SDOs can be deployed so long as registration for training has been confirmed and will be given 4 weeks from project approval to complete this training	Minimum numbers of Safe Management Officer (SMO) and Safe Distancing officer (SDO) to be appointed
	Work Permit, S-Pass	Singaporeans, Permanent Residents	All	All
• Construction Projects	Required	Required	Required	COVID-Safe Worksite requirements applicable <ul style="list-style-type: none"> Total no. of workers ≤ 10 requires 1 SMO Total no. of workers > 10 but ≤ 50 requires 1 SMO and 1 SDO Total no. of workers > 50 requires at least 1 SMO and 1 SDO for every 50 workers SMOs appointed under COVID-Safe Worksite requirements may also fill the role of accommodation SMOs and SDOs.
• Supply Works	Required	Required	Required	
• Building works for landed properties (that requires building plan submission)	Required	Required	Not Required	
• Construction Account Works including Earlier Permitted Activities carried out at Construction Projects (e.g. site maintenance, site safety, vector control, I&M)	Required	Not Required	Not Required	COVID-Safe Worksite requirements not applicable To follow MOM Safe Management Measures for all workplaces.
• Renovation works (that do not require building plan submission)	Required	Not Required	Not Required	

* Professionals, Managers, Executives and Technicians (PMETs) (e.g. Project Managers, Engineers, Architects, REs, RTOs, Quantity Surveyors, BIM Managers, BIM Modellers), as well as personnel supporting administrative matters in the built environment sector (e.g. Admin/Finance/IT personnel), are not required to attend this course.