APPLICATION FORM FOR INTERBANK GIRO

BCA ACADEMY
of the built environment

PART 1 : FOR APPLICANT'S COMPLETION

Date :

Name of Company :

To : Name of Bank

Mailing Address :

Branch & Address :

(a) I/We hereby consent to Bank's disclosure of customer information relating to me/us as requested for in this document.
(b) I/We hereby instruct you to process BCA 's instructions to debit my/our account.
(c) You are entitled to reject the BCA's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
(d) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our own written revocation through BCA.

My/Our Bank Account Name(s) :

My/Our Contact (Tel/Fax) Number (s) :

My/Our Bank Account Number :

Bank	Branch	Account No

My/Our Company Signature(s)/Thumbprint(s)* :

UEN No.(For company)/NRIC or Passport No.(for individual)

(As in Bank's records)

*For thumbprints, please go to the branch with your identification.

PART 2 : FOR BCA COMPLETION

Bank	Branch	BCA's Bank Account no.
7 1 7 1	0 0 1	0 0 1 0 2 1 8 7 1 9

Direct Debit Authorisation (DDA) Number

Bank	Branch	Account No. To Be Debited

PART 3 : FOR BANK'S COMPLETION

To : BCA Academy
200 Braddell Road
Singapore 579700
Attention to : Finance & Admin Unit

This Application is hereby ACCEPTED/REJECTED (delete where appropriate). If rejected, (please ✓) for the following reason(s) :

- ☐ Signature/Thumbprint # differs
- ☐ Signature/Thumbprint # incomplete/unclear#
- ☐ Account operated by signature/thumbprint#
- ☐ Wrong account number
- ☐ Amendments not countersigned by customer
- ☐ Others : _____

Name of Approving Officer | Authorised Signature | Date

PART 4 : NOTIFICATION OF STATUS OF GIRO APPLICATION (TO BE COMPLETED BY BCA)

Date : _____

The above giro application has been :

☐ Accepted - Please take note of Giro Direct Debit Authorisation(DDA) Number indicated in Part 2 above.

☐ Rejected - Please refer to the reason(s) of rejection indicated in Part 3 above. Please fill in a new application form (attached) to apply for Giro payment again.