

**APPLICATION FOR COURSE FEE SUBSIDY FOR
UNIVERSITY COLLEGE LONDON MASTER OF SCIENCE (MSc) IN
FACILITY AND ENVIRONMENT MANAGEMENT – 2012 INTAKE
CONDUCTED AT THE BCA ACADEMY**

IMPORTANT NOTE: ELIGIBILITY FOR SUBSIDY

- The MSc programme is supported by the Building and Construction Authority (BCA), Singapore.
- Applicant must be a Singapore Citizen or a Singapore Permanent Resident.
- Applicant must be working in the facilities management industry.

Subsidy Scheme

- The Scheme provides subsidy for:
 - 75% of course fee (excluding GST) for Singapore Citizen; and
 - 60% of course fee (excluding GST) for Singapore Permanent Resident.
- The course fee for the entire MSc programme is **SGD 35,738.00** (including 7% GST) per person before subsidy. For participants who qualify for the course fee subsidy, the net payable course fee is as follow:

	Singapore Citizen	Singapore Permanent Resident
Subsidy Level	75%	60%
Course Fee After Subsidy (including 7% GST)	SGD 8,934.50	SGD 14,295.20

Supporting Documents for Application

- The application must be accompanied by:
 - i. Photocopy of NRIC / Passport (front and back); and
 - ii. A letter from Applicant's employer certifying Applicant's current designation and date of joining the organisation.

Administrative Details

- Together with the supporting documents, completed course fee subsidy application form must be sent to the following address **by 25 May 2012**:

Manager
Corporate Services
BCA Academy
200 Braddell Road
Singapore 579700
- The course fee subsidy is administered by BCA.

CONDITIONS TIED TO SUBSIDY

- Candidate must achieve at least 75% class attendance.
- Candidate must be working in the facilities management throughout the 2 years of studies.
- Candidate must participate in the end-of-module evaluation.

SECTION ONE – PARTICULARS OF APPLICANTName in BLOCK LETTERS as in NRIC (*Please underline your Surname / Family Name*):
NRIC No: Singapore Citizen Singapore PR Gender: Male Female Date of Birth: Office Tel: Email: Mobile No: Address: **SECTION TWO – EDUCATIONAL RECORD**

Educational Institute Attended	Country	Duration of Course		Highest Qualification Attained <i>(Please indicate class of honours & discipline)</i>
		From (Yr)	To (Yr)	

Other professional qualifications relevant to the position you are applying:

SECTION THREE – EMPLOYMENT HISTORY ^

From (Date)	To (Date)	Designation	Employer's Name & Address	Job Scope

Years of experience in facilities management industry:

No. of green buildings you have managed / are managing:

 Registered GMFM Registered GMM Registered GMP

^ Please attach separate sheet, if necessary.

SECTION FOUR – DECLARATION

(Note: The declaration is compulsory. The Applicant must sign the application form to constitute a valid application.)

- a. I hereby declare that all information and particulars provided in this form are true, complete and accurate; and that I have not withheld or distorted any information or particulars. I understand that the application will be disqualified if any information given is found to be untrue and any subsidies paid will be forfeited.
- b. I declare that I have meet the eligibility requirement and shall abide by the requirements stipulated under the “Eligibility for Subsidy” and “Conditions Tied to Subsidy” in this form.
- c. I accept that the application for subsidy is subject to BCA’s discretion.
- d. I agree that BCA shall have the right to revoke the subsidy if the Applicant fails to meet any of the funding criteria, conditions or requirements set out in this document / application, before or during the course. In the event of such revocation, BCA reserves the right to reclaim fully the subsidised amount from the Applicant.
- e. I agree and accept that, if for any reason whatsoever BCA terminates the subsidy or recalls the subsidised amount or part thereof before or during the course, the Applicant shall, upon written request by BCA, pay to BCA any subsidy or any amount recalled by BCA.

I hereby confirm that I have read, understood and agree to all the content of this document and application including (but not limited to) to the conditions stated above under the heading “Eligibility for Subsidy” and “Conditions Tied to Subsidy”.

Signature of Applicant: _____

Name of Applicant: _____

Date: _____