

REQUEST FOR WORKERS SKILLS QUALIFICATION (BY COMPANY)

This form may take you 10 minutes to fill in.

You will need the following information of the candidates' to fill in the form:

- a. NRIC no. (for Singaporean and Malaysian only) or passport no. (for other nationalities) b. Nationality c. Work permit no. d. Date of birth

Notes:

- Please pay by Nets / Cash Card / Credit Card.
- Please note that statements not **collected within 3 months after the request date** will be disposed off.

Please tick

Normal service

A non-refundable search fee of **\$21.40** (with GST) per worker will be charged.
 The statement of information would be ready for collection 2 weeks from the date of request.
 If an application is made for information concerning more than 50 candidates,
 BCA Enrolment Unit officer will contact the company's representative on the
 collection of the statements.

Express service

A non-refundable search fee of **\$64.20** (with GST) per worker will be charged.
 Company may request for this service if company needs the information to be available within 3 working days
 The statement of information would be ready for collection on the 3rd working day (afternoon).

Particulars of Candidate(s)

| S/No | Name | NRIC/PP | Nationality | Work Permit No. | Date of Birth | Trade | Level eg. SEC/CSC | Test Date |
|------|------|---------|-------------|-----------------|---------------|-------|-------------------|-----------|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |

(Pl photocopy if insufficient.)

SEC : Skills Evaluation Certificate
 CSC : Certificate of Successful Completion

Authorisation

I hereby authorise _____ NRIC / Passport No. _____ to collect the statements on my/the company's behalf. His / Her contact number is _____.

 Signature of representative/company stamp /Date

Statement/s collected by: Name: _____ Signature / Date: _____

For Official Use

Payment Collection

Fee paid: \$ _____ Received by/Date: _____ Invoice No/Date: _____